



FINOLEX INDUSTRIES LIMITED

CIN-L40108PN1981PLC024153

Registered Office: Gat No.399, Village Urse, Taluka Maval, District Pune 410506.

Tel.02114-237251, **Fax No.**02114-237252

E-mail:investors@finolexind.com **website:**www.finolexpipes.com

Reference No:

Name of the Shareholders :

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Dear Shareholder,

Folio No. : **No. of Equity Shares:**

Sub.: Mandatory furnishing of PAN, KYC details and Nomination by holders of equity shares in physical mode

Ref.: SEBI Circular(s) dated November 3, 2021 & December 14, 2021 (the "SEBI Circulars")

Season's greetings from Finolex Industries Limited ("The Company") and we hope this communication finds you and your family in safe and good health.

You are aware that the Securities and Exchange Board of India ("SEBI"), vide above referred SEBI Circulars, has mandated:

- furnishing of PAN, email address, mobile number, bank account details, signature and nomination by holders of physical shares held in the Company;
- that any service request shall be entertained only upon registration of the PAN, Bank details and the nomination;
- to ensure to link your PAN and Aadhaar no. by March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes, if not linked earlier to avoid freezing of your folio.

We observe from our records that you have not furnished some of the mandatory documents/details. Therefore we request you to furnish the documents/details, as per the table below, immediately on receipt of this letter.

Sr. No.	Particulars	Status as per records	Please furnish details in
1	PAN	1 st Holder : 2 nd Holder : 3 rd Holder :	Form No. ISR-1 (enclosed)
2	Address	As above	
3	Email address		
4	Mobile Number		
5	Demat account details		
6	Bank account details	Bank Name: Acc. No.: IFSC: MICR:	
7	Confirmation of Signature of securities holder by the Banker (We suggest to submit Form No. ISR-2 to avoid any discrepancy in your signature in future as per the aforesaid SEBI circular)		Form No. ISR-2 (enclosed)
8	Nomination details		Form No. SH-13 (enclosed)
9	Declaration to opt out nomination	In case of opting out	Form No. ISR-3 (enclosed)

The aforesaid forms can also be downloaded from the website of the Company and Registrar & Transfer Agent (RTA) at: www.finolexpipes.com and www.kfintech.com respectively. The aforesaid SEBI Circular's are available on the website of the Company at www.finolexpipes.com

Please note that not adhering to the aforesaid norms, as per the SEBI Circulars, would lead to following consequences in respect of Folios without PAN, KYC details and Nomination:-

- a. Folios wherein any one of the said document / details are not available **on or after April 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.
- b. **After December 31, 2025**, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Request you to kindly fill the attached forms as may be necessary and return the hard copy of the same along with required documents and this original cover letter to the following address to enable us to process your request. We suggest you to retain a copy of this cover letter and said forms for your records:

Finolex Industries Limited
Secretarial Department,
D1/10, MIDC, Chinchwad,
Pune – 411019
Phone: 020-27408200 (Ext. 572)
E-mail: investors@finolexind.com

Compulsory Dematerialisation of physical shareholding:

As per Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018 and further notification dated November 30, 2018, requests for effecting transfer of shares shall not be processed unless the shares are held in the dematerialized form with a depository w.e.f. April 01, 2019.

Further as per SEBI Circular dated January 25, 2022, it has been mandated by SEBI to issue the securities in dematerialized form only while processing the following service request(s) including change of name/name correction:

1. Issue of duplicate securities certificate;
2. Claim from Unclaimed Suspense Account;
3. Renewal/Exchange of securities certificate;
4. Endorsement;
5. Sub-division/Splitting of securities certificate;
6. Consolidation of securities certificates/folios;
7. Transmission;
8. Transposition;

Hence, you are requested to follow the required process as per aforesaid SEBI circular and get the shares dematerialized at the earliest in order to avail numerous benefits of dematerialisation which includes easy liquidity, easy trading and transfer, saving in stamp duty and elimination of any possibility of loss of documents and bad deliveries.

In case of any queries/clarification, please contact the Company [E-mail: investors@finolexind.com / Tel no. 020-27408200 (Ext. 572)] or to the Registrar & Transfer Agent (E-mail: inward.ris@kfintech.com / Toll Free no. 1800-309-4001).

Thanking you,

Yours faithfully,

For **Finolex Industries Limited**

Sd/-
Ashutosh Kulkarni
Company Secretary and Compliance Officer
M. No. : A18549

Encl : as above

This communication is computer generated and hence does not require signature.